



Hautbois Committee - situation vacant!

Would you like to take up a new and exciting opportunity to become involved at a Region level as a member of the Hautbois Committee? We are looking for a new committee member interested in supporting the work of this important Region committee.

Who are we looking for?

We are looking for a Girlguiding member aged over 18 with an interest in Hautbois, our Region Activity Centre, and experience in marketing and communications, particularly use of social media.

This is a great opportunity to add to your CV. It will be of great benefit if you:

- have previous relevant experience and want to brush up your skills in readiness to re-entering employment
- are in a specialist role and want to broaden your experience
- need to demonstrate continuing professional development

The role is a Region appointment and we'll provide a full induction.

What does the committee do?

The Hautbois Committee provides oversight on behalf of the Anglia Executive Committee of the programme, facilities and finances of the Region's Activity Centre, Hautbois.

The Hautbois Committee is a sub-committee of the Anglia Executive and works closely with the Hautbois Centre Manager. The work of the Hautbois Committee includes setting an annual business plan for the Centre that is in keeping with the vision and strategic objectives of Girlguiding Anglia, and submitting an annual budget to the Region's Finance Committee which will deliver the plan. The Committee is also responsible for agreeing expenditure from any accumulated surplus generated by the business which will further the Centre's business development. [Click here](#) to download the full Terms of Reference of the Committee.

The Committee provides advice to the Centre staff on operational matters such as its programme and customer service. In this context it is looking to find someone with experience and skills in marketing and communications, in particular the use of social media to raise the Centre's profile.

What's my commitment?

The Hautbois Committee usually meets three times a year on a weekend day. Most meetings are at Hautbois but the Committee intends to make more use in the future of Skype for virtual meetings. The next meeting is due to be held on Saturday 3 February 2018.

You will be one of seven voting members and will serve for a term of three years.

How do I apply?

If you have the skills we need and would like to be considered for the role please complete the [nomination form](#) and also ask your local Commissioner to [write in support of your nomination](#).

Please return the completed forms to Julia Haig, c/o lucym@girlguiding-anglia.org.uk by **Friday 8 December**.

Once all nominations have been received the Chair of the Hautbois Committee and Chief Commissioner will contact you to discuss your application.

If you have any questions, or want to find out more, please email AngliaHQ@girlguiding-anglia.org.uk