**Volunteer opportunities**

We’re looking for enthusiastic and organised volunteers to help bring **Cosmic: Aim for the stars** to life – an exciting Girlguiding Anglia event full of fun, adventure and inspiration. These events are taking place at multiple PGL centres across Anglia region so we can be as inclusive of the whole region as possible – precise venues to be confirmed but will be released very soon.

**Available positions for each venue:** Lead volunteer, site services, craft workshops and evening entertainment

**Time commitment:** Regular meetings during event lead up for information purposes and attendance at the event

**Reports to:** Girlguiding Anglia Chief’s team and staff

**Overview:**

We are seeking passionate and organised **volunteers** to support the delivery of *Cosmic: Aim for the stars*, an exciting upcoming event by Girlguiding Anglia. These roles are ideal for someone with communication skills, enthusiasm for youth engagement, and a commitment to empowering girls through fun and memorable experiences.

**Key Responsibilities:**

* **Liaison & communication**
	+ Attend regular planning meetings to stay informed of event updates, logistics, and timelines.
	+ (Lead volunteers) Act as the **key point of contact** between the Girlguiding Anglia event team and the wider volunteer team.
	+ (Lead volunteers) Share updates, briefings, and instructions with volunteers in a clear and timely manner.
* **Volunteer recruitment & coordination** (lead volunteers)
	+ Support the recruitment of volunteers for various event roles.
	+ Help assign roles and shifts in coordination with the staff team.
	+ Provide guidance and motivation for event volunteers.
* **Event support**
	+ Be present on-site for the event,
	+ Supporting volunteer teams and troubleshooting as needed alongside staff team (lead volunteers)
	+ Assist with setup, coordination, and smooth running of event logistics where required.
* **Feedback & reporting**
	+ Gather feedback from volunteers to support event evaluation (lead volunteers)
	+ Attend debrief sessions and contribute to post-event reflections.

**Skills & qualities:**

* Organisational and communication skills
* Experience working with or leading volunteers (preferred)
* Positive, solution-focused attitude
* Commitment to the values and mission of Girlguiding Anglia

**What you’ll gain:**

* Experience in a large-scale event
* A chance to make a meaningful impact on girls’ experiences
* New skills and connections within the Girlguiding network

**Express your interest in a role here:** [**smartsurvey.co.uk/s/cosmic-volunteers/**](https://www.smartsurvey.co.uk/s/cosmic-volunteers/)